STUDIO PRODUCTION WORKSHEET

Arlington Community Media Inc.

Print clearly and carefully as this is a control document to be used for crew credits.

Program/ Project : _____ Episode Title : _____

Producer : _____ Contact info : _____

Brief description for archive/promotional purposes. _____

_____

Director :	Floor Director :
Technical Director :	Camera 1 :
Audio Director :	Camera 2 :
Graphics :	Camera 3 :
Tape Control :	Talent /Guest Coordinator :
Teleprompter Operator :	Set Design :
Other :	Lighting Design :

Talent Lower Third & Credit List

Recall File Name
Stored in B-Pix

		Recall File Name
Host	NAME Title Other	CG 1 or CG 2
Guest 1	NAME Title Other	CG 1 or CG 2
Guest 2	Name Title Other	CG 1 or CG 2
Guest 3	NAME Title Other	CG 1 or CG 2

Production Elements and Asset List

Recall File Name
Stored in B-Pix

	Recall File Name
Element 1	Stills 1 or 2 Clips 1 or 2 Logo
Element 2	Stills 1 or 2 Clips 1 or 2 Logo
Element 3	Stills 1 or 2 Clips 1 or 2 Logo